

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
JANUARY 22, 2018**

Commission Members Present: James Record, Fabian Szarko and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: James Record called the January 22, 2018 Parks and Recreation meeting to order.

Public Comments: There was no public comment.

Approval of Minutes: Fabian Szarko made the motion to approve the November 27, 2017 P&R minutes as presented. Julian Mercer seconded the motion. Vote – Unanimous.

Changes to the Agenda: Julian Mercer made the motion to approve the Agenda as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Council Actions: There were no Council actions in December. Julian Mercer and Wil Ortiz have expressed an interest in serving another two year term. James Record will be recommending their re-appointment to the Parks and Recreation Commission at the February Council meeting.

Budget Report: There were no significant expenditures for December. P&R requested that the Finance Officer move three expenditures that were posted to the wrong line items within the P&R budget.

Mathisen Memorial: Mayor David Cleveland updated P&R on the status of Mathisen Memorial. If P&R would like to move forward with two plaques, the cost is \$3,200 which would leave \$4,800 for new signage and landscaping at the corner of Creft and Lake Park Road. Fabian Szarko suggested having one plaque and a portrait in the Town Hall along with the history of Lake Park. James Record also questioned the need for two plaques at the Gazebo. P&R decided to table the discussion until February.

Facilities: The Clocktower platform roof is in the process of being replaced. The Village of Lake Park banners have been changed for the winter and the Christmas lights are being removed. P&R spent \$1,500 on LED lights at the Kite Girl this year. In preparation of the 2018 – 2019 budget, does P&R want to continue switching to LED lights and if so what is the conversion goal?

The Community Center had a frozen condensation line in the rental room. The line has been re-routed into the vent line in the women's bathroom - \$265. The door frame in the rental room to the outside needs to be replace due to wood rot.

Landscaping: In Mathisen Square, between the two sidewalks closest to the clock tower, someone has vandalized the grassy area and placed large ruts in the ground. James Record will get a price from Lucas to repair the area.

With budget around the corner, P&R would like to do a review of the common areas on Saturday, February 24th.

The tree replacements for Mimosa, Conifer and Sages have been ordered and the tree on Creft Circle has been replaced.

James Record is meeting with Lucas Landscaping in reference to the Sages Pond shrubbery. They will be talking about different planting options for the area around the power box.

Lucas has re-seeded ½ of the Balsam Pond Bank along Conifer and will be re-seeding the remainder the bank.

P&R has received a quote from Lucas Landscaping to add fill dirt and seed beside the new sidewalk down Lake Park Road - \$556.75. Jilian Mercer made the motion to approve the work. Fabian Szarko seconded the motion. Vote – Unanimous.

Ponds: James Record shared that the fountain at Connie's Pond is not working. Lucas Landscaping is working on a quote for the repair.

Pools: P&R after reviewing the 2017 Pool Report decided to not recommend an increase in the membership fees for the 2018 season.

Fabian Szarko shared that the Village will need to purchase three more tables, two handrail sleeves, a new Closed Sign and replacement strapping for loungers and chairs prior to the 2018 season. Outdoor Furniture Re-Strap Inc. provided a quote of \$2,937 to re-strap 21 Lounge chairs and 25 Dining chairs. Carolina Pool Management provided a quote of \$605 for skimmer weirs, skimmer lid, lifeguard umbrella, lifeguard rescue tube and pool cover spring. Julian Mercer made a motion to move \$4,000 from Park Maintenance to Pool Supply. Fabian Szarko seconded the motion. Vote – Unanimous. Fabian Szarko made a motion to approve \$6,000 for tables, umbrellas, re-strapping and miscellaneous pool supplies. Julian Mercer seconded the motion. Vote – Unanimous. By consensus the strapping will be aqua (214) and white. Aqua will be the accent color.

Events: Angie Figiel is working on the 2018 calendar of events for the Village.

Programs: Angie Figiel shared that the Toys for Tots and the Coats for Kids drive went well. The Donations of 72 Coats benefited Crisis Assistance Ministry in Union County.

Adjourn: Fabian Szarko made the motion to adjourn. Julian Mercer seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri Clark
Village Administrator

